

ACADEMIC AUDIT COMMITTEE

SL. NO.	NAME	DESIGNATION	POSITION
1	Mr. Abhishek Saha	Asst. Professor (ECE), HOD Incharge	Convenor
2	Dr. P.N Mahanty	Professor , Mathematics	Member
3	Dr. Partha Pratim Pal	Associate. Professor, Physics (BSH) & HOD Incharge	Member
4	Mrs. Anindita Mukherjee	Asst. Professor (CSE), HOD Incharge	Member
5	Mr. Pratik Sarkar	Asst. Professor (EE), HOD Incharge	Member
6	Mr. Uttiya Sarkar	Asst. Professor, English (BSH)	Member

Broad functions:

- To prepare a Benchmark / Referral to regulatory body benchmark for Quality Assurance
- To perform Audit according to above quality benchmark
- Must ensure Equity and Expression during the time of Auditing and Listen to all Members of the Departments / Sections.
- To Audit Quantitative Compliance without influence (like Attendance of the students , Total no of classes conducted by a Faculty attended the benchmark or not)
- Should function in a Cross-departmental Fashion (viz. CSE member in the Committee will lead the ECE audit and PHY member in CSE audit etc.)
- To check any Qualitative Compliance (viz. quality of delivery of a teacher in a particular subject topic inside a class) should ask for subject Experts to Higher Authority
- However, can check Pedagogical Compliance of the Teacher through Institution Authority
- To check and review Course Files of the Faculty Members
- To check and review Departmental Files from time to time
- To follow up Laboratory Calibration of Heavy Equipments and Testing of Softwares with Concern Departments.